Please send as a Word document

**Date of Birth**:

**Name:**

**Address:**

**Telephone Numbers:**

Home:

Mobile:

Please specify which is preferred contact number

**Email Address**

E-mail Address:

**National Insurance Number:**

**Do you have a UTR\*? (\*Unique Tax Ref Number):**

**Please state the subjects (e.g. Maths) and levels of tuition you can offer (e.g. GCSE-A-level):**

**List Relevant Qualifications and Experience (please email scans/evidence of your qualifications):**

**How many miles are you prepared to travel from home?**

Do you have personal means of transport (e.g. a car)?

**What times of the day/week would you be available for tutoring?**

**References (please provide full name, occupation & e-mail addresses of THREE persons who have known you in a professional and/or academic context; e.g. manager/supervisor/tutor.)**

1.

2.

3.

**Do you have an enhanced DBS check**? Please send scan of your DBS

Date of issue:

Number:

**Please sign here to confirm that you have read and understood the Cardiff & Vale Tutors Child Protection Guidelines and Risk Assessment.**

This policy can be downloaded and read from our website page “Become A Tutor”

Sign: ……………………………… Date: ……………

**N.B. Please ensure that you enclose your: DBS certificate (if you have one) and Proof of Qualifications.**

**\* Your UTR will be found on any correspondence from HMRC.**